

COVID-19 Safety Policy (updated 3/15/2022)

Safety for our staff and for those we serve is our top priority as we navigate the coronavirus pandemic. Our safety policies and procedures are listed below and are subject to change based on the ongoing recommendations of governmental and public health sources. We review this weekly, and this policy is also posted to our website.

For Clients and Communities:

- We are providing online consultations and meetings wherever desired.
- We will provide and utilize the following personal protective equipment while working with our clients: Following the most recent CDC guidelines, fully vaccinated staff will wear masks anytime they would prefer to, anytime they are requested to by clients or families, and anytime they are required by the communities we work in. Unvaccinated staff, if any, will wear masks at all times. Additional PPE, including face shields, gowns, gloves in common areas, and shoe coverings, will be worn as requested by a client/family or community.
- Frequent handwashing will be practiced in all settings.
- We will abide by all community policies with regard to temperature taking, door entrances, and other safety practices.
- We reserve the right to deny services for safety concerns or noncompliance with our safety procedures.
- As desired by the community, we will provide signage, cones, or other signals that can be used to indicate our presence to staff and residents.
- We will ensure that professional movers accompanying our team abide by our company policy, the policies of senior living communities, and the preferences of clients and families.
- Currently we will not serve in the homes of clients with known COVID diagnosis.
- Contract signing, payment, and related transactions can be done electronically or in a socially distanced manner as desired by clients.

For Our Staff:

- As above, fully vaccinated staff may choose to go without masks in private homes if our clients are also comfortable, but masks can be worn at the preference of the staff member or the client. Unvaccinated staff, if any, should continue to wear masks at all times.
- We will also socially distance our
- We will encourage our staff to monitor their temperature before coming to work and require participation in temperature taking as we enter communities.
- Staff who are not feeling well are required to stay home.



4310 Adams Ave.
Des Moines, IA 50310
(515) 277-7845
www.seniortransitioning.com

- Any unvaccinated staff member who has experienced a true exposure to the coronavirus as defined by the CDC is required to self-quarantine according to CDC guidelines.
- Any staff member who is exhibiting flu-like symptoms is required to be tested and share test results with the company before returning to work.
- Staff may choose projects to work on at their own discretion and comfort. No staff member will be penalized in any way for lack of participation in a particular job or setting.